



INTERNATIONAL
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**Customs Office
Norman Manley International Airport
Kingston, Jamaica**

To whom it may concern,

The bearer of this letter is representing the above licensed organization in the transporting of donated medications for use in non-profit clinics in Jamaica and is not for resale. As such they will be utilized and in the care of licensed Jamaican physicians at all times.

Please expedite the processing of these gifts for the people of Jamaica. We thank you in advance for your valuable help and cooperation.

Regards,

Jonathan Birnbaum
Executive Director
International Service Learning
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Dear Team Member,

Here are the directions for bringing donations safely into Jamaica.

1. Please **print out two copies** of the Customs Letter on the next page.
2. Keep one copy of the letter in your suitcase **on top of your donations** (place your donations in the bottom of your main suitcase under your clothing), and keep the other copy of the letter with your passport and ticket, in case you are asked about your donations.
3. **To avoid unnecessary delays** when going through customs, do not offer the Customs Letter to an official unless they go through your bags and request an explanation. (If you offer the letter to them, you will eventually be cleared, but they will be obligated to check every piece of your luggage and possibly that of other team members as well.)

Don't lose the Customs Letter. There will not be extra copies at the airport. Feel free to contact me if you have questions about these instructions.

Thanks,

Diane Marquez
Volunteer Coordinator
International Service Learning
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816-767-0481

"Serving the Global Community, One Adventure At A Time"